

**Joint stock company  
"Kazakhstan electricity and power market operator"  
(JSC KOREM)**

**PROGRAM  
of training for auction participant**

**Nur-Sultan  
2021**

## **1. Introduction**

This program is designed to instruct the participant of the auction on the selection of RES projects and energy waste disposal (hereinafter referred to as the participant) in order to gain skills in the trading system of JSC KOREM during the auction on the selection of RES projects and energy waste disposal (hereinafter referred to as the auction) and their further testing.

This Program is developed in accordance with the "Rules for organizing and conducting auctions, including the qualification requirements for auction participants, the content and procedure for submitting an application, the types of financial security for an application to participate in the auction and the conditions for their submission and return, the procedure for summing up and determining the winners" (hereinafter - the Rules) and "Methodological guidelines for organizing and conducting auctions (hereinafter – the Guidelines).

The program may be changed in the following cases:

- 1) amendments to the Rules, Guidelines and other regulations governing the organization and conduct of auctions;
- 2) changes to the trading system software.

## **2. The procedure for admission to training and instruction, the formation of the instructed group**

The participant is instructed by the auction organizer.

Admission of participants to the training is made by submitting an application by the participant's management to the Chairman of the Board of JSC KOREM about the intention to send their employees to the training in order to gain skills in the Trading system of JSC KOREM with the appendix of the list of employees of the auction participant sent to conduct the training.

The participant is instructed as the group is completed.

## **3. Requirements for the preliminary preparation of the participant**

Before conducting the training in JSC KOREM under this Program, the participant must study the following regulatory materials: Rules and Guidelines.

Those who are sent for the training must have the skills to work on a personal computer (Windows, Word, Excel) and on the Internet resource.

## **4. Rules and program of the participant's training**

The participant is trained for 2 (two) hours every Tuesday and Thursday from 10:00 a.m. to 12:00 p.m. The first half of the time is allocated for theoretical classes, the second half of the time - for practical classes.

➤ **from 10:00 a.m. to 11:00 a.m. - lecture on the topic: "Auction for the selection of renewable energy projects/energy waste disposal".**

Lecture plan:

- 1) basic concepts and definitions used in the Rules and Guidelines;
- 2) terms and procedure of auction;
- 3) general procedure for registration and submission of applications:
  - conditions for the access of applicants to the auction;
  - types of applications;
  - content of applications;
  - methods of submitting applications.
- 4) cases of cancellation or suspension of the auction.

➤ **from 11:00 a.m. to 11:30 a.m. - lecture on the topic: "Working in a Trading system using an Internet resource".**

Lecture plan:

- 1) general information on working in a Trading system using an Internet resource;
- 2) submission of applications using an Internet resource.

➤ **from 11:30 a.m. to 12:00 p.m. - practical classes on working in the Trading system using an Internet resource.**

Lecture plan:

- 1) log into the Trading system using an Internet resource;
- 2) functional features of the working windows in the trading system;
- 3) submission of applications using an Internet resource.